



Hennepin County Public Health Department

Epidemiology and Environmental Health
1011 First Street South, Suite 215
Hopkins, Minnesota 55343-9413
Phone: 612-543-5200

2016 PERMIT APPLICATION INDIVIDUAL SEWAGE TREATMENT SYSTEM

For New Systems or Repairs on Existing Systems

A permit must be obtained before commencing any activity requiring a permit under Hennepin County Ordinance No. 19 – Individual Sewage Treatment Systems Standards. **Please check the following that apply and remit application, fee and supporting information to this office. It is the duty of the permittee to notify the Health Authority of the date/time the inspection is needed at least 24 hrs before requested.**

(Excluding weekends and holidays)

Name: _____
Property Owner

Address: _____

Phone: _____

City/Zip: _____

Parcel #: _____

<input checked="" type="checkbox"/>	Activity	Permit Fee & Supporting Information
<input type="checkbox"/>	Type IV or V septic system requiring an operating permit	\$578 - site evaluation and design
<input type="checkbox"/>	Type I, II (floodplain) or III septic system installed by owner, not a licensed installer	\$409 - site evaluation and design
<input type="checkbox"/>	Type I, II (floodplain) or III septic system installed by licensed installer	\$329 - site evaluation and design
<input type="checkbox"/>	Type II holding tank installation, privy or a septic tank replacement	\$163 - site location
<input type="checkbox"/>	Abandonment of a system/tank (s)	\$ 81 - pumping record and site location
<input type="checkbox"/>	Septic tank pumping filing fee	\$ 29 - activity log and site location
<input type="checkbox"/>	Operating permit renewal fee - Residential	\$ 78
<input type="checkbox"/>	Operating permit renewal fee - Business	\$157
<input type="checkbox"/>	Septic review for newly platted subdivision or lot split	\$150 – per lot
<input type="checkbox"/>	Site evaluation fee – per lot	\$122 – per lot
<input type="checkbox"/>	Septic system inspection fee – per time/per lot	\$122 – per time/per lot

Total Fees _____

- Permit fees include design/plan review and construction inspections.
- Permits for holding tanks will be issued when no other reasonable system can be installed.
- A permit is required for abandoning an existing system that is not part of the installation of a new/replacement system. All systems must be pumped prior to abandonment.
- When a septic tank is pumped by a licensed pumper, a filing fee and pumping activity log shall be submitted to Hennepin County within 30 days of the activity.

Designer: _____ Name	_____ Address	_____ MPCA License #
Installer: _____ Name	_____ Address	_____ MPCA License #
Pumper: _____ Name	_____ Address	_____ MPCA License #

I certify that the information on the forms provided are accurate and complete.

Applicant's Name: _____ Company Name: _____ Phone: _____

Signature: _____ Date: _____

E-mail address: _____

Checks or money orders should be made payable to: **HENNEPIN COUNTY TREASURER.**

Permit expires one year after issuance.

For Office Use Only

Permit # _____

Receipt # _____

Approved by: _____

Installers - please Note: Elevations at both rough-up and at finish of rock bed installation must be recorded and verified to insure the required system separation from limiting conditions identified in the system design have been met.

❖ PLEASE RETURN TO HENNEPIN COUNTY ENVIRONMENTAL HEALTH WITH SUPPORTING INFORMATION.
❖ A COPY WILL BE RETURNED TO YOU WITH A RECEIPT.