



CITY OF CORCORAN

8200 COUNTY ROAD 116, CORCORAN, MN 55340

763.420.2288 – OFFICE

763.420.6056 – FAX

E-mail - general@ci.corcoran.mn.us / Web Site - www.ci.corcoran.mn.us

DEMOLITION PERMIT - INSPECTION CHECKLIST

If a new structure will be built immediately following the demolition of the old structure, and they are applying for the permits at the same time, then two permits are issued but the valuation of the demolition work should be included in the valuation of the new permit.

Submittal Requirements:

- Building Demolition Permit Application
- Checklist and Supplement for Demolition Permit with all appropriate information attached

Pre Demolition:

Prior to demolition, the following items must be completed and remain in place throughout the duration of the project:

- Utilities terminated (electric service, natural gas/LP, phone, cable, etc.)
- All underground utilities marked (Gopher State One Call)
- Private sewer and water terminated
- Traffic control - Pedestrian protection (if needed, may require pre-inspection)
- Erosion, debris, and dust control (silt fence, etc.)
- Provide verification of proper clean-up and disposal of asbestos and other hazardous materials, contaminated soils, and all abatement issues, and disconnects

Required Inspections:

Excavation:

After the demolition project has taken place but before any excavations are filled.

- Septic tank pumped and removed or filled by licensed septic contractor
- All wells abandoned by a licensed well contractor. (Provide certification)
- Demolition materials and debris including footings, foundations, and slabs removed
- Site properly cleaned up

Final:

After project completion.

- All excavations filled
- Final grading is complete and satisfactory

OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

Permit Fee Paid _____ Check # _____ Date _____ Permit Number: _____

Final Inspection By: _____ Date: _____

ATTACH TO INSPECTION CARD



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DEMOLITION PERMIT SUPPLEMENT

Owner's Name _____ Phone # _____

Site Address _____ PID: ____ - 119 - 23 - ____ - _____

Contractor's Name _____ Phone # _____

Address _____

1. Building(s) to be demolished: _____

2. Commercial ____ Residential ____ Agricultural ____ Other _____

3. Type of construction: Wood ____ Masonry ____ Mix/Other _____

4. Disposal site(s): _____

5. Asbestos present: Yes ____ No ____

A. Contractor removing asbestos: _____

B. Disposal site: Name: _____

Address: _____

6. Other hazardous materials: Yes ____ No ____

A. Materials: _____

B. How will they be managed? _____

7. Will the well(s) be abandoned? Yes ____ No ____

A. If yes, Name of Licensed Well Contractor: _____

8. Septic tank(s) to be:

A. ____ Pumped, cleaned, collapsed, and filled ***Needs inspection prior to filling**

B. ____ Pumped, cleaned, and removed. Disposal site: _____

C. Other: _____

9. Erosion and debris control: _____

10. Utilities to be abandoned by the utility company: _____

11. Demolition plan: _____

12. Start date: _____ End date: _____

I, the undersigned, accept the terms and conditions of the demolition permit application, and agree to fully comply with the City of Corcoran as well as all federal, state, county, and local rules and regulations pertaining to building demolition and the handling and removal of hazardous materials.

Applicant's Signature _____ Date _____

CHECKLIST FOR DEMOLITION PERMIT APPLICATION

Has the following been provided or completed

Yes No N/A

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | "Notification of Intent to Perform a Demolition" submitted to the Minnesota Pollution Control Agency. (Asbestos) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Asbestos and hazardous material testing and abatement. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Completed permit application including supplement submitted to the City. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Two sets of site plans verifying the location and size of structure(s) being demolished. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Two sets of plans showing area of interior demo work. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Written verification and/or site plan identifying the type of pedestrian protection and traffic control being provided. Describe type, location and height of fencing to be used. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All utilities properly terminated. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Written description of building demolition method and plan as well as start and end dates and information about the proposed dump site and material transportation. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any underground storage tanks to be removed. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All hazardous materials have been removed and disposed of in accordance with the Minnesota Pollution Control Agency. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All wells properly abandoned in accordance with State regulations. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Septic tanks pumped and filled or removed. |

Signed: _____ Date: _____

A demolition permit issued by the Building Official shall not be construed as permission to proceed without approval from all appropriate agencies.

It is the responsibility of the owner and/or contractor to comply with the requirements and rules of all authorities and government agencies having jurisdiction. The permit holder shall be responsible for contacting all of the proper State, County and Local authorities prior to the demolition commencing. All asbestos and other prohibited materials shall be removed and disposed of in accordance with the rules and regulations established by the Minnesota Pollution Control Agency.

If you have any questions regarding the classification, removal, transport, disposal, or any questions regarding asbestos rules, regulations, or standards, please feel free to contact the MPCA asbestos team at the following numbers: (651) 296-6300; (800) 657-3864 or at the MPCA website: <http://www.pca.state.mn.us>